Donnington Wood CE Junior School

Maths Presentation Policy 2024-25

Purpose

The purpose of this policy is to ensure a consistently high standard of presentation of children's work and learning in Maths across the whole school, which all children and staff recognise, understand, and follow. The policy aims to create a clear and consistent set of guidelines for the presentation of pupils' mathematical learning, which ensures that each child knows the standard of presentation that is expected of them. We aim to motivate each individual to present their work in the best possible way and for them to take a sense of pride in their work.

Presentation in maths books

- All calculations, working out, drawings and diagrams should be written in pencil.
- A purple pen may be used to show where pupils have edited or corrected their answers. It can also be used to respond to marking and to shown where pupils have self-marked their work.
- One single line is used to cross out mistakes.
- All digits must be written neatly and clearly with one digit in each square, including when using fractions.

	2	0	2	4			2				2			2	3	
							3			1	2				4	

Expectations for layout

- Each new small step should be started on a new page.
- If a lesson is continuing the following day, the previous piece of work should be ruled off with the date written in figures on the line below. Work is then continued below.
- The date should be written in figures in the top left-hand corner every lesson.
- The learning objective should be written in the centre of the page and underlined with pencil.
- Each calculation and subsequent answer must be clearly numbered but also distinguishable from workings out/notes.

Number formation

All digits should be written clearly using the number formation below. Every week, we will be focusing on a 'Number of the Week', which will be clearly displayed in each classroom. We will be practising forming this number at the start of every lesson to ensure consistency throughout school.