



# Donnington Wood CE Junior School

Leonard Close, Donnington  
Telford, TF2 8BH



Headteacher: Mrs S. Osman  
Acting Head: Mr R. Fox  
Assistant Head: Mr J. Rawson

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Mrs C. Bailey



**TEAM - Together Everyone Achieves More**  
*through the grace of the Lord Jesus Christ, the love of God and the fellowship of the Holy spirit*



7th April 2017

## New lunch menu

Dear Parents/Carers

We have been asked by The Telford & Wrekin Catering Service to inform you as of 24th April we will have a new lunch menu, please see this attached . Please also note the price increase for a school meal from £2.00 per day to £2.10 per day.

We expect dinner money to be paid in advance either daily, each morning, or weekly, every Monday to cover the full week. If you do not keep up with your child's dinner payments and they should fall into debt, once their account falls to £4.20 in debt we will only be able to provide your child with what we call an "Emergency lunch". This consists of cheese and crackers. We will always notify you of this on the morning your child's account hits the £4.20 debt and this will give you the chance to come into school and clear the debt before 12 noon to enable your child to receive a lunch that day. If you fail to pay the £4.20 debt and your child receives an emergency lunch that day, unfortunately the following day we will not provide your child with any lunch and you will need to send them in with a packed lunch from home.

You can pay your child's lunch through their classroom, through the school kitchen or even online at <http://www.telford.gov.uk/schoolmeals> and follow the online instructions. You will need to contact the school office for your child's unique reference payment number, which we can give you over the telephone.

If you feel your child is entitled to free school meals, please come to the school office to pick up and complete a claim form.

Many thanks

Donnington Wood Junior School on behalf of The Telford & Wrekin Catering Service.

